



# The Parent Contract

The renowned VWV Parent Contract template has recently undergone a substantial revision.

The importance of a comprehensive suite of contractual documents setting out clearly the obligations and rights of the parties cannot be understated. With the VWV Parent Contract, your school can maintain greater control over its legal relationship with parents.

The latest edition now has five distinct versions, suitable for:

- boarding schools
- day schools
- a shorter version for day schools with fewer than 200 pupils
- sixth form colleges
- nurseries

The information below introduces the new templates and provides you with information about the documents included and how VWV can assist in tailoring them to best suit your school.

## The Latest Templates

VWV have developed the new versions of our templates to better meet the specific requirements of each school. The table overleaf sets out the documents included in each version.

These templates take account of recent changes in the law affecting independent schools, including:

- Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013
- European Union Directive on Consumer Credit
- UKVI Immigration Rules
- the Consumer Rights Act 2015

They also benefit from the experiences of our School Fees Recovery Scheme which, each year, handles a huge number of claims for unpaid fees on behalf of many schools.



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### The Documentation

Our Parent Contract templates include:

	Boarding	Day	Shorter form (small day schools)	Shorter (Sixth form college)	Nursery
Fees list	•	•			
Registration form	•	•	•	•	•
Ethnicity form	•	•			
Letters of offer	•	•		•	
Cancellation notice and form	•	•	•	•	•
Conditions of award (bursary or scholarship)	•	•			
Acceptance form	•	•	•	•	•
Confidential information form	•	•			
Terms and conditions	•	•	•	•	•
Data protection information notes	•	•	•	•	
Biometric information notice and consent form	•	•			

If your school would like to use the VWV Parent Contract, for a fixed fee you will receive the documentation described above plus advice from our specialist lawyers on the preparation of first and second drafts which will be tailored to your school's needs.

**For further information about the Parent Contract or to request a template on approval, please contact John Deakin on 0117 314 5335 or [jdeakin@vww.co.uk](mailto:jdeakin@vww.co.uk).**